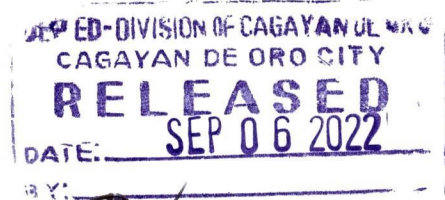




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM No. 354, 2022

TO : Asst. Schools Division Superintendent
SGOD and CID Chiefs
Education Supervisors/ Public School District Supervisors
Education Program Specialist/ Admin. Officer V/ Section Heads
Elementary and Secondary School Heads
All Non- Teaching Personnel

FROM : **CHERRY MAE L. LIMBACO-REYES**
Schools Division Superintendent

SUBJECT : **DEPED-CDO DIVISION DISASTER TASK FORCE**

DATE : **September 5, 2022**

1. In consonance with DepEd Order No. 33, s. 2021, the Cagayan de Oro City Division Disaster Task Force is hereby constituted as follows:

Chairperson: Cherry Mae L. Reyes - Schools Division Superintendent
Co- Chairperson/s: Lorebina C. Carrasco - OIC-Asst. Schools Division Superintendent
Rosalio R. Vitorillo - Chief, SGOD
Jean S. Macasero - OIC-Chief, CID

Members: Arnel A. Calubag - Accountant III
Baldomero Mark B. Meso III - M. O. III
Ely V. Mamaclay - Engineer II
Rommie S. Valiente - Admin. Officer V (Budget Officer)
Elizabeth T. Dangazo - Admin. Officer IV (Cashier)
Derrold Marl S. Aves - SEPS
Jean T. Loquillano - SEPS
Ryan Q. Blanco - PDO-II
Ignacio A. Gabule Jr. - OIC-Supply Officer
All Division Health Personnel



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

2. The constituted Division Task Force shall serve as information and routing mechanism. Specifically, it shall perform the following functions:
 - a. Provide the public with the important information through press releases, media interviews, website and social media posting (Official Website and Facebook Page);
 - b. Receive, process, and respond to queries, information requests from the students, parents and DepEd personnel, including those forwarded by the Regional and Central Office;
 - c. Assist in the dissemination and clarification of DepEd orders and memorandums, particularly in the suspension of classes; and
 - d. Coordinate with the City or Barangay DRRMO and identify any concerns that requires the division office's specific action.
3. Further, the Division Disaster Task Force shall ensure that the following are available in times of any man-made or natural disasters;
 - a. Emergency Hotlines (Division and School Level)
 - b. Social Media and Text Messaging Services
 - c. Walk-in and Legal Assistance (If Applicable)
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment shall be accorded to all concerned/participants regardless of disability, sexual orientation, gender, age, religion and ethnicity.
5. Wide and immediate dissemination of this memorandum is desired.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048